

AFRICAN UNION

الاتحاد الأفريقي



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Ref: HRMD/ RU/NVMS/142.22

Note Verbale

01.12.2022

The African Union Commission presents its compliments to the Ministry of Foreign Affairs of the Federal Democratic Republic of Ethiopia and all Permanent Representatives of the AU Member States in Addis Ababa and has the honor to draw their kind attention on the Executive Council Decision ref: Ext/EX.CL/Dec.1(XX) taken at its 20th Extraordinary Session held in Addis Ababa, Ethiopia, on 14-15 November 2018.

In its paragraph 27, the above Executive Council Decision provides as follows:

"27. REQUESTS the Commission to properly advertise and disseminate information on vacant positions and inform Member States of the same, to circulate amongst their citizens. In case of absence of applications from the least and under-represented countries, the Commission is requested to ask Member States of the mentioned category, to propose qualified candidates to compete in the recruitment process and to appoint from this category (least and underrepresented countries)"

The Commission forwards therefore to the Member States the vacant positions advertised on the African Union career website <http://careers.au.int>.

The Commission of the African Union avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the Federal Democratic Republic of Ethiopia and all Permanent Representatives of the AU Member States in Addis Ababa the assurances of its highest consideration.

Addis Ababa, November 16, 2022



To:

- Ministry of Foreign Affairs of the Federal Democratic Republic of Ethiopia
- All Permanent Representatives of the AU Member States in Addis Ababa

Encl.: Vacant positions advertised on the AU career page

#	Position	Department/ Directorate	Grade	Duty Station	Deadline
1	Portfolio Delivery Advisor	Office of the Director-General	P5	Addis Ababa, Ethiopia	December 16, 2022
2	Senior HR Generalist	African Continental Free Trade Area (AfCFTA)	P4	Accra, Ghana	December 12, 2022
3	Specialist - Obstetrician Gynecologist	Medical and Health Services	P4	Addis Ababa, Ethiopia	December 15, 2022
4	Specialist - Dentist	Medical and Health Services	P4	Addis Ababa, Ethiopia	December 14, 2022
5	Specialist - Family Medicine	Medical and Health Services	P4	Addis Ababa, Ethiopia	December 14, 2022
6	Specialist - Pediatrician	Medical and Health Services	P4	Addis Ababa, Ethiopia	December 14, 2022
7	Flagship Project and PIDA Coordinator	Infrastructure and Energy	P3	Addis Ababa, Ethiopia	December 15, 2022
8	Senior Quality Assurance and Control Officer – Human Resources	Quality Assurance and Control	P3	Addis Ababa, Ethiopia	December 15, 2022

9	Senior Quality Assurance and Control Officer – Information Systems	Quality Assurance and Control	P3	Addis Ababa, Ethiopia	December 12, 2022
10	Head of Financial Accounting and Reporting Unit	Finance	P3	Addis Ababa, Ethiopia	December 15, 2022
11	Finance Officer - General Ledger Payables and Receivables	Finance	P2	Addis Ababa, Ethiopia	December 15, 2022
12	Principal Nursing Officer	Medical and Health Services	P2	Addis Ababa, Ethiopia	December 15, 2022
13	Legal Officer - Treaty and African Affairs	Office of the Legal Counsel	P2	Addis Ababa, Ethiopia	December 14, 2022
14	Legal Officer - International Mechanism	Office of the Legal Counsel	P2	Addis Ababa, Ethiopia	December 14, 2022
15	Legal Officer - Institutional and General Legal Affairs	Office of the Legal Counsel	P2	Addis Ababa, Ethiopia	December 12, 2022
16	Legal Officer - Administrative and Justice Matters	Office of the Legal Counsel	P2	Addis Ababa, Ethiopia	December 12, 2022
17	Political Officer (Peace Support Operation - PSO)	Political Affairs, Peace & Security (PAPS)	P2	Addis Ababa, Ethiopia	December 12, 2022

18	Policy Officer - Resource Mobilization	Partnerships Management and Resource Mobilization (PMRM)	P2	Addis Ababa, Ethiopia	December 12, 2022
19	Programme Officer (Civil Society Engagement)	Economic, Social & Cultural Council (ECOSOCC)	P2	Lusaka, Zambia	December 12, 2022
20	Assistant Accountant	Finance	GSA5	Addis Ababa, Ethiopia	December 15, 2022
21	Receptionist Secretary Cashier	African Continental Free Trade Area (AfCFTA)	GSA4	Accra, Ghana	December 12, 2022
22	Senior Records Assistant	Office of the Legal Counsel (OLC)	GSA3	Addis Ababa, Ethiopia	December 15, 2022